

Minutes of the committee meeting held at The Brookfield Hotel, Havant Road, Emsworth on 16th April, 2007 at 6.00pm.



Present :

Lulu Bowerman in the Chair
John Groom
Anna Bevis
Mary Coburn
Carol Common
Anne Gains
Becky Gibson
Mike Hodan
David Linington
Chris Lunn
Tony Maden
Peter Mead
Linda Newell
Rebecca Dridge
Richard Taylor

1) **Apologies** were received from Richard Owen, Lyn Colbeck, Pete McIntyre & Amy Meredith

2) **The minutes** of the previous meeting having been distributed they were agreed and signed.

3) Treasurer's Report

- I. Accounts are expected within the next two weeks
- II. £15, 000 had been received for stall hire
- III. £1,600 had been promised from community sponsors

4) Chairman's Notes

The Chairman reported that:

I. **Palmers Road Car Park** - At a meeting with Dawn Baxendale HBC, Lulu discussed current proposals to charge the Festival £2000 to compensate for the loss of revenue and that the Palmers Road car Park was to be available from 6:00pm on 13th Sept to 6:00pm on 16th Sept. The timings are impractical for the erection and dismantling of themarquees and negotiations are ongoing with a view to extend the period when the car park is available and to reduce the charge to £1000.

II. **Sponsorship** – Hazle have been approached about sponsoring the cost of the fireworks again and Johnson Wood the evening entertainment. (The police will not be charging for the evening), Waitrose are "onboard". Havant College will provide kiddies activities and will contribute £3000,

III. **Real Ale Marquee** – gales will support this and Lulu will approach Shep Woolley to organise this event. It was emphasised that local breweries would be involved.

IV. **Traffic Management** - as the police are proposing to charge £8-10,000 Lulu is going to meet with Andy Traves, a traffic management consultant who has worked with the Titchfield Carnival. John G and Tony M to accompany.

V. **Grow your own Veg** – The Horticultural Society are keen to be involved. Emsworth Primary and Glenwood have agreed to participate

6) **Environmental Issues** (Anna)

I. There was a question of the impact of the generators on the festival's

carbon foot print – could they be powered by an alternative fuel?

II. **Recycling** – HBC have declined to collect cardboard on the grounds that it will be contaminated. Anna will investigate alternatives

III. **Drizzle Mats** – Anna and Richard will investigate the provision of.

7) **Stalls**

Carol reported that:

Jam/chutney producers were now being declined

Licensing arrangements same as last year

Mike is meeting West Sussex signs who can do all the festival's signage.

The Twinning Association has been asked if they want a stall. Anne G to follow this up

8) **Competitions and Demonstration Marquee**

Nothing to report except:

New Judge Bob Brown is going to join the team.

Young Chefs Heats 14th May at Fareham.

Subject to contract Leslie Walters will be the celebrity chef

9) **Printing**

Mickey is working on the diary and flyer (sponsored by Henry Adams). Programme will be similar to previous years, advertising charges have to be set.

10) Fireworks

Chris has spoken to Julian Murch at ESSC who is supportive, Selstar will do their own risk assessment.
Raffle will be arranged – winner to start the show off. (Mike to investigate raffle tickets and how to sell them)

11) Sponsorship

Havant College will sponsor Education Marquee (£3000)
Amanda is following up Whitelink
Community sponsorship to date - £2400

12) PR & Media

Asparagus and Spice Village press releases are written
News has produced "Guide to the South" with full page on EFF but wrong dates!
Amanda is speaking to the Chi' Observer and Waitrose.

10) Health and Safety

Chris Lunn outlined major event procedure and that there will be a meeting with relevant bodies in June/July
Chris to report back re. first aid support.

11) **Retailers** – nothing to report

12) AOB

John G OS have not replied
David - Enquired about Bus stops in North Street – outside cycle shop?
Requested stuff for website as usual. Now about 4000 hits per month.
Raised Pub of the year idea (will develop further)
Amanda – will be meeting Rosemary Moon re. links.
Mike – Will meet with John re volunteers
Becky – Wine glasses same No/style as last year also beer glasses for ale tasting.
Richard – will progress service level agreement with Lulu
Tony – Wheelchairs, Ems & District Buses and Rotary all OK
Lulu – gazebo checking on 28th April

13) Future Meetings

The dates of the next meeting 14th May
Further dates:
Wednesday 6 June = Retail Meeting at the Crown
Monday 11 June
Monday 18 June = Launch at the Brookfield
Monday 25 June

Monday 9 July
Monday 16 July = Gala Dinner at the Brookfield
Tuesday 24 July
Monday 6 August
Monday 13 August
Wednesday 15 August = Retail Meeting
Monday 20 August
Wednesday 29 August
Monday 3 September
Monday 10 September

There being no other business the meeting closed at 8.50 pm.

Signed
Dated