

**Minutes of the committee meeting held at The Brookfield Hotel, Havant Road, Emsworth on 20th August, 2007 at 6.00pm.**



Present :

Lulu Bowerman in the Chair  
John Groom  
Anna Bevis  
Carol Common  
David Linington  
Peter Mead  
Richard Owen  
Stumpy  
Richard Taylor

1) Apologies were received from Becky Gibson, Ian Grey and Chris Lunn, AManda Fallbrown., Mike Hodan, Linda Newell, Anne Gains' Mary Coburn

2) The minutes of the meeting were signed as correct.

3) Treasurer's Report

i) Lulu has been assured that the accounts will be arrive this week.

4) Chairman's Report

Lulu said that this would be covered during sector discussions.

5) Sectors

i) Accommodation.

Nothing to report. Lulu asked if the banner at Jingles had been collected and taken to West Sussex signs for updating.

ii) Real Ale Marquee

Stumpy showed the committee the tokens and said we have plenty for the festival. He reported of good promotion at Portsmouth Beer Festival.

David has 3 volunteers to collect tokens in marquee but more will be needed.

Stumpy has spoken to Derek Beaves and believes Fullers may give us some free beer to promote!

Do we try to offer 'olive branch' to Derek Beaves?

Stumpy to order beers next week. Payment will have to be prompt

Richard Owen assured the committee that the police would be keeping an eye during the 3 nights.

Question of whether any ID will be required??

iii) Entertainment

Everything is in hand, and the details have been sent to the programme.

iv) Eco-matters

Anna reported that she had attended the Isle of Wight Garlic Festival and had spoken to "Compostable Man". who would like to come to EFF if we could find space – possibly 3m x 3m. Next to HBC!

Despite all our efforts, cardboard will be disposed of in the normal way.

Drizzet mats to be purchased for £50. Anna to order.

v) Fireworks

All ok. Lulu to check whether Canard Duchene are having a gazebo on Quay for the evening.

Selstar to invoice Hazles direct.

Chairs for Legends Big Band to be stored in ESSC agreed with Julian Murch

MillPond walkway to be closed from 8.45pm to 9.30pm. Notices on each end of the walkway saying 'closed' should be put up.

Friends

Newsletter and demo poster info sheet to go out this week

vi) Health & Safety. Nothing to report. Tony not in attendance

vii) Marquees – nothing to report. Anne not in attendance

viii) PR – nothing to report. Amanda not in attendance

ix) Pubs and Restaurants

x Retailers

Good meeting – no problems. Citrus Flowers must be approached about using Tower St parking area (Manley's). Also Marleen from Hutchings

xi Schools.

Nothing to report because schools are on holiday.

Xii Sponsorship. Nothing to report

Xiii Stalls

Stalls nearly finished and the layout is 98% finished.

Xiv Twinning

There is nothing to report.

Xv Volunteers

Mike, Peter and JG to have a meeting to finalise arrangements. Lulu requested to join them.

Xvi Website

David has sent out another e-newsletter last week. Hits to the website should be over 6,000 this month.

Jeff Crate at HBC has organised for EFF to be on Council's homepage

Xvii Logistics

How many tokens needed for HBC, Police and Army? 24 in total confirmed.

HBC to cut plants back between Co-op and underpass as well as Palmers Rd car park and Recreational Ground.

Anna in charge of Tables! She will compile a list and a system for distributing tables

10) Any Other Business

- i) Photo competition – first prize – champagne. Details to be supplied to David for website
- ii) The Horticultural Show is on 27<sup>th</sup> August and volunteers are required to man the stall with the E.B.A.
- iii) Environmental Health need to know what time the power and water will go off. Stall holders need to be informed.
- iv) Amanda to be asked to source lanyards for committee members and hospitality tent

The date of the next meeting has been set for Monday 3 September 2007. Next week's meeting will take place informally at the Coal Exchange so committee members can deliver second residents letter and the programme in the village.

There being no other business the meeting closed at 8.30pm.

Signed .....

Dated .....